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# INTERNATIONAL STUDENT SUPPLEMENTAL APPLICATION PACKET

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Chippewa Valley Technical College



## International Student Admission Checklist

- CVTC Application
- CVTC Application Fee \$30
- International Processing Fee \$100
- High school credentials
- Post-secondary transcript
- Supplemental application
- Financial statement
- Proof of financial resources/assets
- Copy of passport
- Emergency contact form
- English Language Requirement
- Proof of Health Insurance (optional)

# International Students

If you are interested in becoming an international student at CVTC we recommend that you begin this process at least six months before you would like to enroll.

Important Considerations:

- All international students attending CVTC on an F1 VISA must enroll at 12 credits (full-time status) or more.
- International applicants can only apply to Associate Degree level programs that do not have waiting lists.

## Admission Requirements

1. **Questionnaire:** Complete the questionnaire so we can get to know more about you and your sponsor.
2. **Emergency Contact:** We need to establish an emergency while you are a student at CVTC both here and in your home country.
3. **English Language:** International students generally show proficiency by taking a Test of English as a Foreign Language (TOEFL) or (IELTS). To be accepted into a full-time College degree program, a minimum TOEFL score of 61 (computer based test), 450 (paper test), is required and IELTS score of 5.5.
4. **Documentation of Funding:** If you want to become an International Student at CVTC one of the steps you need to take is to document that you have sufficient funds to cover your expenses while attending school.
5. **Form I-20:** After you have submitted all of the above materials and have been admitted to a program, CVTC will issue you a Form I-20 which is a Certificate of Eligibility for Nonimmigrant [F-1] Student Status. International students are only eligible to study in 2-year, Associate Degree Programs.
6. **F-1 Visa:** Once you have received the Form I-20 you should visit the US Consulate or Embassy in your country to apply for an F-1 visa. You will need to pay a SEVIS I-901 fee before making this visit.

**Fees:** All application & processing fees must be paid before an application can be processed.

- \$30 CVTC Application Fee - pay online
- \$100 International Student Processing Fee (contact CVTC Admissions for Instructions)

**All required forms and documents must be returned to Diversity Resources.**

# Cost of Living Estimates

The cost of living expenses below are only estimates; your program of choice and personal standard of living will determine your actual amount. Keep in mind that if you remain in the area for the summer months, additional funds for living expenses may be needed.

<b>Expense</b>	<b>Amount</b>
Out of State Tuition Cost for One Year <i>(based on 30 credits)</i>	\$9,000.00
Estimated Living Expense	\$10,000.00
Books and Materials (Average)	\$1000.00

You are required to document that you can cover a total of \$20,000 (USD) for the first year of schooling based on the breakdown above.

**Note:** U.S. Immigration and Customs Enforcement (ICE) regulations prohibit international students from working off-campus. Although USICE regulations permit part-time, on-campus employment, there are limited on-campus work opportunities at CVTC. International students should not expect to work on campus in order to pay for expenses.

# International Student Supplemental Application

This application form is **ONLY** for international student applicants (non-U.S. citizens and non-resident aliens). Complete this form **AND** complete the CVTC application available online at [www.cvtc.edu](http://www.cvtc.edu).

Please note: The information requested on this form will be used to complete the **Certificate of Visa Eligibility for Nonimmigrant F-1 Student Status**, commonly known as the I-20 form. This is the document issued by a school through the internet-based Student and Exchange Visitor Information System (SEVIS) for presentation at a U.S. consulate abroad to apply for an F-1 Student visa; it must also be presented to an immigration official upon entry into the U.S.

Your passport and I-20 form **MUST** match in order for you to be issued an F-1 visa and be admitted into the United States to study. Please **PRINT** your information **EXACTLY** as it appears in your passport.

Family Name (Surname): \_\_\_\_\_

Given Name (First Name): \_\_\_\_\_

Middle Name (if applicable): \_\_\_\_\_

U.S. Social Security Number : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (leave blank if you do not have one)

Gender:  Male  Female

Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

Intended Program of Study at CVTC: \_\_\_\_\_

If you are currently in the United States, your immigration status:  F-1  J-1  B-1  Other: \_\_\_\_\_

Visa Expiration Date: \_\_\_\_\_ Admission/Departure Number on your I-94: \_\_\_\_\_

Your Passport Number: \_\_\_\_\_ Passport Expiration Date: \_\_\_\_\_

Marital Status:  Not Married  Married

If you are married, will your spouse accompany you to the USA?  Yes  No

If you have children, how many will accompany you to the United States? \_\_\_\_\_

Fill out **Form 4** for Dependents

# Complete Mailing Address, Phone, and Email

Please include your **complete mailing address**, *as it should be written on an envelope* (in English): This Address will be used to send any necessary admission and International Student paperwork. If Address is undeliverable you may be required to pay additional mailing costs.

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Phone: Country Code \_\_\_\_\_ City Code \_\_\_\_\_ Number \_\_\_\_\_

Fax: Country Code \_\_\_\_\_ City Code \_\_\_\_\_ Number \_\_\_\_\_

E-mail: \_\_\_\_\_

# Release of Information

If you wish to allow another person to discuss your application with us, please indicate the following:

Your Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Signature: \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_

Please include their mailing address, as it should be written on an envelope (in English)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

US Phone: ( ) \_\_\_\_\_

International Phone: Country Code \_\_\_\_\_ City Code \_\_\_\_\_ Number \_\_\_\_\_

E-mail: \_\_\_\_\_

This release is only for the Process of Applying to CVTC. No personal or other information about the Student will be shared without a completed, official **Release of Information**.

# English Language Requirement

To ensure reasonable success in the classroom, all students applying to Chippewa Valley Technical College must demonstrate proficiency in the English language. International students generally show proficiency by taking a Test of English as a Foreign Language (TOEFL) (IELTS). To be accepted into a full-time College degree program, a minimum TOEFL score of 61 (computer based test), 450 (paper test), is required and IELTS score of 5.5.

The other way to meet the English Language admission requirement is a minimum of two years, Secondary or Post-Secondary Education in an English Speaking School.

Please contact us if you believe there is another way you can demonstrate proficiency in the English Language.

If applicable, I took (or will take) the official TOEFL on (date) \_\_\_\_\_

I requested (or will request) the scores to be sent directly to the Chippewa Valley Technical College (CVTC) on (date) \_\_\_\_\_.

My other proof of English language proficient is: (*indicate below*) required minimum of two years, Secondary or Post-Secondary Education in an English Speaking School.

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# International Student Questionnaire

Surname/Primary Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

Suffix: \_\_\_\_\_ Date of Birth: (MM/DD/YYYY) \_\_\_\_\_

Gender: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Available Funds (USD): \_\_\_\_\_

## Current/Permanent/Home Country Mailing Address:

\_\_\_\_\_

Street/P.O. Box

City

\_\_\_\_\_

State/Region

Country

Zip/Postal Code

## If Known, Local Address (U.S.):

\_\_\_\_\_

Street/Road Apt. #

\_\_\_\_\_

City

State

Zip Code

International Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Local Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Program of Study: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated End Date: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Health Insurance: Yes No Copy of Health Insurance Card: Yes No

Name of Health Insurance Provider: \_\_\_\_\_

**Please note: The individual named above will be contacted regarding willingness to act as your sponsor, ensuring that you will have transportation and suitable living accommodations upon arrival in Eau Claire, WI (USA).**

# International Student Emergency Contact Information Form Chippewa Valley Technical College

In case of an emergency while you are a student at Chippewa Valley Technical College, we will contact your local sponsor. In addition, we need to have a contact person in your home country.

In case of emergency, please tell us who we should contact in your **home country**:

Name: \_\_\_\_\_

Relationship to you (parent, uncle, friend, etc.): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City, County, Country: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

# Certification of Financial Resources

All applicants seeking an F-1 student visa, or who are applying to maintain their F-1 student status, must document that they have sufficient funds to cover all expenses while attending Chippewa Valley Technical College. No international applicants will be accepted until this requirement is completed.

\_\_\_\_\_  
*Last (family) Name*

\_\_\_\_\_  
*First (given) Name*

\_\_\_\_\_  
*Middle Name*

All international students must submit financial documentation that they have sufficient funds available to support their education. The forms of documentation required depend upon who is supporting the student. Please refer to the 'International Student Expenses' page, to determine amount required. All documents must be in English and indicate type of currency. If admitted to Chippewa Valley Technical College, students will also need to present copies of these documents to the U.S. Consul, when applying for a student visa.

## Who will support you?

Self

### Required documentation:

Personal bank statement or a letter from the bank documenting that you have sufficient funds for at least the first year of study at CVTC.

Parent(s)

Name: \_\_\_\_\_

1. Bank statement or letter from a bank documenting funds available for your education.
2. Letter stating that **your parent(s)** agree to support you while you study at CVTC.

Relative(s)

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

1. Bank statement or letter from a bank documenting funds available for your education.
2. Letter stating that **your relative(s)** agree to support you while you study at CVTC.

Other

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

1. Bank statement or letter from a bank documenting funds available for your education.
2. Letter stating that **this person** agrees to support you while you study at CVTC.

Sponsor

Documentation from your government, employer, or scholarship agency which states what funds will be provided for your study at CVTC.

I certify that all of the information I have provided is correct and complete. I agree to be fully responsible for my tuition and all living expenses while enrolled at Chippewa Valley Technical College. I understand that failure to pay my debts will result in dismissal from the college.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

*(Signature of parent or guardian is required if student is less than 18 years old)*

## STATEMENT OF FIANCIAL RESOURCES

Department of Homeland Security regulations require institutions to obtain evidence statin that applicants have adequate financial resources to provide for their expenses while studying in the United States. Funds may come from a variety of resources, including personal savings, scholarships, sponsoring agencies, continuance of salary, the applicant’s family or any dependable source. All international applicants, those applying form outside and those currently living in the United States, must fill out the Declaration of Finances and submit supporting evidence of funding.

## DECLARATION OF FINANCES - Please fill out Form 3

I certify that I will have adequate funds for my travel to and from the United States.

Yes  No

I certify that I can make the necessary arraignments to have all funds transferred to the Unites States.

Yes  No

I certify that these funds will be provided by (check all that apply):

My own savings  Parents  Other \_\_\_\_\_

\*\*By signing this supplemental application form, I certify that the information and documents provided are true to my best understanding. I understand that any false information can results in termination of my current VISA without notice.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Dependent Worksheet

Students planning to be accompanied by a spouse and/or children will need to document additional funds for their support. An extra ***\$4,500 USD for a spouse*** and ***\$2,000 USD*** for each child is required. If you plan to bring spouse/children, complete the information below.

1. Complete Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_
  
2. Complete Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_
  
3. Complete Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_
  
4. Complete Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_
  
5. Complete Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_